

Big Horn County Health Board

Meeting Minutes

June 16th, 2023

Board Members/Staff/Public Attendance:

Larry Vandersloot, Lawrence Big Hair, Peri Schenderline, Paula Small-Plenty, Kelsey Torske RN, Megan Spry-RS, Kelsey Roebling-PH Nurse, Alyssa P & MTPHI.

MINUTES APPROVAL: March 17th, 2023. Board members approved as written. Health Board member Paula Small-Plenty made initial motion for approval-second by Kelsey Torske.

MTPHI BOH Authority Training:

Training: 09:20 – 11:09

PUBLIC HEALTH & WIC REPORT:

Kelsey reports:

Received information on the need for a Full Time WIC Aide per 250 participants. She has moved Veronica to Full Time; received approval from the State for WIC Budget to meet this change. Lacey (Director of WIC MT) reached out about operations in Lodge Grass, Crow, and Pryor WIC Program. Kelsey and Lacey discussed possibly expanding WIC operations in Big Horn. Veronica moving to full-time WIC Aide, has opened the Injury Prevention part time position. Larry requests Kelsey to meet with Mike to discuss the budget. Kelsey Torske suggests that Kelsey look into the needs of PH & WIC departments, then discuss further hiring.

Community Health Assessment is due in 2025, funding due in 2026. Assessment is conducted by the State. This will assess the public health needs in Big Horn. Previous Assessment was conducted by Big Horn Hospital.

Provided Reproductive Health Education in the High School and Middle School.

Coordinated Safe Driving Event with SCL/IHS/County and City Law Enforcement. The event enhanced FICMMR education and safe driving awareness.

Offered Childbirth classes for pregnant moms in 3-day course. Looking at offering a 1-day course for Summer.

After approval of Medicaid application, back dated claims have been submitted with revenue from claims being a little over \$10,000 so far.

CDEpi: Seeing more Varicella cases in Montana. Now pushing the Shingles vaccine to everyone 50 and older. This will help stop the spread of chicken pox to adolescent who are unvaccinated for Varicella. 3 congenital Syphilis cases. Have ruled out fetal demise that was associated with a case.

Attended the CHEC course with Paula and Alyssa in Miles City.

Anna Hein is looking for Malpractice Insurance, with her current coverage ending on June 30th, 2023. Paula would like to know if the County has insurance to cover litigation for the Health Board. Will need to ask Johnson Insurance.

Request to move location of PHN/Director office and front desk to the original entrance. Importance of change would be : accessibility for handicapped population, waiting area, organized approach to the current influx of visits (1,100 since Sep 2022), increase in productivity, Hard Wire for private fax/phone and to stay in HIPAA compliance. Peri pointed out that the front has been set for the Building Manager and Maintenance will take over the office by the apartments.

Still working on the 340B application.

COUNTY SANITARIAN REPORT:

Megan reports:

Cease and Desist Letter will be sent next week for the Milk Bucket Bakery located in Hardin. This letter is issued for non-payment on their 2023 license. In the letter instructions to present to BHCPHD to pay fee & late fee, or to contact County Attorney.

4 or 5 Septic Permits have been issued.

Lela Subdivision has been approved. Waiting to hear from DEQ on the storm water analysis for Fox Ridge Subdivision between Fort Smith and Saint Xavier.

-waiting on email from Jeanne Torske for approval-

"Information on program from Minutes: BOH Meeting 03/17/2023"

Certified Septic Installer Program:

The installer must have two septic systems inspected by Sanitarian; must be installed properly. Sanitarian will make sure the Installer know how to install properly. Once Installer is Certified by BHC they will have the flexibility to submit pictures and as built (s) to Sanitarian for approval; no need for inspection, unless use of pressure dose system. If use of pressure dose system, the installer must back fill the system prior to inspection because of the limited amount of time of Sanitarian has for inspections and Montana weather conditions. The Installer would have a lesser annual fee of \$50.00 per year; they must sign a contract and agree to the terms and conditions. It will also be a lesser fee for system permits.

Installer will be trusted to put in the system correctly and apply for the proper paperwork. Other counties in Montana currently have a program in place.

The program has been forwarded to Jeanne Torske-BHC attorney. After her approval it can then be brought before the board.

PHEP REPORT:

Attended: PHEP Quarterly call 3/23, ICS400 course in Great Falls 4/12-13 , BHHA Preparedness/Safety Meeting 5/2 (next meeting 7/5), BHC LEPC 5/8 (next meeting 7/10), SRHCC annual conference in Billings 5/15, PHEP annual conference in Billings 5/16, Business Continuity & Transportation for AFN Web 5/17, CHEC courses in Miles City 6/13-15.

CBAT kit brought to BHH Lab for testing transport. Working with Brian (DES) to bring a Community Preparedness booth to the River Valley Farmers' Market on 9/17. PHEP deliverables due 7/15/23. The New Fiscal Year starts 7/1/23, ends 6/30/24. Director- Kelsey Roebling has emailed a copy of the Task Order to be reviewed by Commissioners. The end of Public Health Emergency for COVID19 was 5/11/23. BHC COVID19 AAR Meeting was 5/31/23, two improvements for BHC: more leadership/authority presence during meetings, and mental health awareness/resources for Healthcare Workers and the Community. Will continue to have a Unified meeting; next meeting date is 11/15/2023. The topic for the meeting will be the current STI Syndemic and held in the basement of the courthouse. Will be in /attendance for: BHHA Exercise & Tabletop on Infectious Disease Response 6/27, DPHHS Summer Institute in Missoula 07/17-21, SRHCC Executive Meeting 6/21, Business Continuity 6/21, Culture of Trust 6/22.

OPEN TOPICS/MISCELLANEOUS:

Kelsey is looking for the Big Horn County Board of Health By-Laws for review. Suggestion from Paula: to meet with Jeanne for By-Laws.

Peri will meet with Alyssa to go over BHC-BOH Agenda and Minutes entry into County Website for public view.

Paula notified the Health Board of BHHA current partnership with SIM-MT & SRHHC to bring a 2 hour exercise and table top to Big Horn Hospital. In attendance with staff from BHHA will be EMS, Sheriff's Dept, Public Health, and DES. An AAR meeting will be held after the exercise.

Meeting Adjourned: Motion to adjourn Kelsey Torske, second Paula Small-Plenty.

NEXT MEETING DATE: September 15th, 2023